



Mahidol University Announcement
on the Student Activity Calendar for New Undergraduate Students
Academic Year 2025

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To ensure that undergraduate students academic year 2025 acknowledge and participate fully and effectively in the activities required, the university issues the activity calendar for new students to adhere to. For students of Faculty of Information and Communication Technology, International College, and College of Music, consult the official website of the respective institutes for information on the student activity calendar.

By the virtue of Section 34 (1) of Mahidol University Act B.E. 2550 (2007), the university issues the required pre-semester activities for new students, academic year 2025 as follows:

Item	Activity	Admission System			Procedures
		Portfolio	Quota	Admission	
1	Announcement of student ID numbers	Thursday 20 February 2025	Thursday 15 May 2025	Friday 6 June 2025	Students can check their names and student ID at https://smartedu.mahidol.ac.th . In case the name and student ID are not found, contact Division of Academic Affairs without delay (8.30 – 16.30 daily, except for public holidays) at 0 2849 4562, 0 2849 4573 and 0 2849 4594.
2	Record of student profile	Thursday 20 to Sunday 23 February 2025	Thursday 15 to Sunday 18 May 2025	Friday 6 to Monday 9 June 2025	- New students complete their student profile online (e-profile) on the website: https://smartedu.mahidol.ac.th by selecting 'IT services for student' menu and 'Student e-profile' menu. - Students who fail to complete their student profile may lose the benefits provided for Mahidol University's students including scholarships and other welfares. In case students have difficulty completing their student profile, contact Division of Academic Affairs without delay (8.30 – 16.30 daily, except for public holidays) at 0 2849 4562, 0 2849 4573, and 0 2849 4594. - The student profile must be completed by 12 p.m. of the last day of each round of admission. In case students have difficulty registering for medical benefits, report the issue via the Inbox of Mahidol Health's Facebook page. Mahidol Health

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3	Tuition payment	Friday 21 to Sunday 23 February 2025	Friday 16 to Sunday 18 May 2025	Saturday 7 to Monday 9 June 2025	● Log in to the website: https://smartedu.mahidol.ac.th. Select 'Registration' menu and 'Tuition payment' menu. The tuition invoice will be shown on the screen. Click 'payment' button for QR Code payment. ● Scan the QR Code and make a payment via mobile banking. Please be informed that the QR Code shown on the screen is valid for payment until 11.59 p.m. of the late day of each round of admission. ● Please keep a proof of payment (the receipt) to show to the university if problems related to tuition payments occur. ● If students fail to pay the tuition fees, it is considered that the students forfeit their rights to study at Mahidol University. Please note that the paid tuition fees cannot be refunded in any circumstances. ● For students who have financial problems and wish to apply for scholarships, please contact Student Affairs Division on the website: https://op.mahidol.ac.th/sa/ or at 0-2849-4656. ● New students who have successfully paid for the tuition fees can check their payment history on the website: https://smartedu.mahidol.ac.th by selecting 'Check registration status' menu. Under the menu 'Tuition payment', the payment history will be displayed. In case students have difficulty regarding tuition payment, contact Division of Academic Affairs (8.30 – 16.30 daily, except for public holidays) at 0 2849 4561, 0 2849 4563, 0 2849 4565, 0 2849 4567, and 0 2849 4569.
4	Activation of Mahidol University's Internet Account	Tuesday 25 February to Sunday 2 March 2025	Tuesday 20 to Sunday 25 May 2025	Wednesday 11 to Monday 16 June 2025	● Students can request for an Internet account to log in to the university's internet, MU-Wi-Fi, e-mail address (@student.mahidol.ac.th), and their academic progress by themselves on the website: https://myinternet.mahidol.ac.th/ by selecting 'For student' menu and then 'Activate your account.' Students will be asked to verify their information to receive their Internet account (The account needs to be activated only once). ● 30 minutes after the activation, the account can be used to access the university's systems. ● Students can log in to access their e-mail account on the website: https://login.microsoftonline.com/ one day after the activation.

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5	Submitting English test scores to group English sections	From now until Friday 20 June 2025			● Students can submit test scores on the website: https://smartedu.mahidol.ac.th. Click on “English Examination” and choose “English score input” for submitting your score. ● Test scores that can be submitted include TOEIC, TOEFL (iBT), IELTS, MU GRAD TEST, TOEFL ITP (organized by Mahidol University) and Duolingo. The scores must be valid for no more than 2 years. (Since Friday 4 August 2023 til the first day of semester 1/2025: Monday 4 August 2025.) Note: For those who do not have English scores, you can take the MU-ELT test according to items 7 and 8.
6	Applying for English subject transfer	Tuesday 1 to 18 July 2025			● Students can apply for English subject transfer on the website: https://smartedu.mahidol.ac.th. Click on “English Examination” and choose “English Bypass”. ● Students can follow the university announcement about critiria for English class grouping and requesting transfer of English subject. According to the English language proficiency standards of students in Thai bachelor’s degree programs for new students at Mahidol University. (Student ID: 68XXXXX)
7	Registration for MU-ELT test	March 2025	June 2025		● Details about MU-ELT test guidelines can be found on the website: https://mustudent.mahidol.ac.th by selecting “Latest news” menu from March 2025 onward..
8	Taking MU-ELT test	April 2025	July 2025		Details about MU-ELT test guidelines can be found on the website: https://mustudent.mahidol.ac.th by selecting “Latest news” menu from April 2025 onward.
9	Student Loan Fund (SLF)	Sunday 1 June to Friday 15 August 2025			For students who wish to apply for a student loan from the Student Loan Fund (SLF), follow the instructions on the website: wsa.dsl.studentloan.or.th and see more information at https://op.mahidol.ac.th/sa/. In case students have difficulty applying for the loan, contact <u>Division of Student Affairs</u> (8.30 – 16.30 daily, except for public holidays) at 0 2849 4656 or 0 2849 4505.

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10	Reservation for the university's student dormitory (MU Home)	<u>First round</u> Monday 23 to Wednesday 25 June 2025 <u>Second round</u> Monday 7 to Wednesday 9 July 2025			- Only for students who wish to stay in the university's student dormitories (MU Home), make an online reservation on the website: https://dormitory.mahidol.ac.th The dormitory reservation can be done: <u>First round:</u> From 9 a.m. on Monday 23 June 2024 until 3 p.m. on Wednesday 25 June 2025. <u>Second round:</u> From 9 a.m. on Monday 7 July 2024 until 3 p.m. on Wednesday 9 July 2025. In case students have difficulty reserving, contact <u>Mahidol Dormitory</u> (MU Home) Call Center 06 6104 5599.
11	Submission of a photo and supporting documents to issue a student card	By Monday 30 June 2025			- Students can buy the university's uniform for new students at The Harmony. For more information, visit https://th-th.facebook.com/muhamony or call 0 2849 4500 ext. 4126 or 4128. - The photo and the supporting documents can be submitted on the website: https://smartedu.mahidol.ac.th by selecting 'IT services for student' menu and 'Upload files' menu. - Students can submit a digital, individual full-face photo with a blue background. In the photo, the student must be in the university's formal uniform with polite hairstyle and without glasses. The photo must not be digitally altered. The submitted file must be in .jpg or .jpeg format with the size of 230-pixel wide and 312-pixel high and the file size must not exceed 150 kb. OR students can scan their individual, full-face photo with a blue background in the university's formal uniform with polite hairstyle and without glasses. The scanned file must be saved in .jpg format with the size of 230-pixel wide and 312-pixel high and the file size must not exceed 150 kb. OR students can upload their photo in the university's formal uniform directly from 'taking a uniform photo' menu. The device connected to the system must have camera feature and the photo must be taken with a blue background. - Follow the instructions to make a copy of the identification card: - Place the identification card on a white paper. - Sign your name on the paper to certify correct copy. - Take a photo of the card with the signature. - Save the photo in .jpg or .jpeg format with the size of 720-pixel wide and 624-pixel high and the file size must not exceed 2 MB. OR make a copy of the identification card and sign your name to certify correct copy and scan the signed copy and save it in .jpg or .jpeg format with the size of 720-pixel wide and 624-pixel high and the file size must not exceed 2 MB.

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11	Submission of a photo and supporting documents to issue a student card	By Monday 30 June 2025			Students must check whether the photo file and the copy of identification card have been approved after 7 days of the submission. In case students have difficulty following the procedures, contact Division of Academic Affairs (8.30 – 16.30 daily, except for public holidays) at 0 2849 4562, 0 2849 4573, and 0 2849 4594.
12	Mahidol University's scholarships	Tuesday 15 July to Friday 15 August 2025			Information about the university's scholarships can be found on the website: https://op.mahidol.ac.th/sa/scholarship If students encounter any difficulties, contact <u>Division of Student Affairs</u> (8.30 – 16.30 daily, except for public holidays) at 0 2849- 4507 or 0 2849 4513.
13	Receiving the key to the student's dormitory (MU Home)	Saturday 19 to Monday 21 July 2025			After making a reservation and make a payment via the QR Code payment, students can submit the proof of payment at the MU Home Office to receive the key to their apartment. (Note: Every MU Home resident must complete an online lesson on MUX platform on "Fire Procedures and Emergency Guidelines for MU Home's residents" on https://mux.mahidol.ac.th/courses/course-v1:MU-OP+OP022+MU-OP_000069/about. Students must pass at least 60% of the comprehension test after studying the lesson and submit the proof to receive the key to the dormitory).
14	Hybrid Orientation for Parents	Monday 21 July 2025			The executives of Mahidol University meet parents of new students to provide them with information regarding academic and student affairs. For more information, visit https://op.mahidol.ac.th/sa/parentvoc/.
15	Rak Nong: Welcome activity for new students	Friday 25 to Sunday 27 July 2025			Mahidol University's Student Association holds 'Rak Nong' activity to welcome new students of academic year 2025 Location: Mahidol University, Salaya Campus.
16	The University's orientation for new students	Tuesday 29 July 2025			Students attend the university's orientation for new students of Academic Year 2025 Location: Mahidol Sitthakarn (Prince Mahidol Hall), Mahidol University, Salaya Campus.

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17	Welcome to MU Home	Wednesday 30 July 2025			At 6 p.m., MU Home residents join the activities to welcome new residents to the dormitories.
18	Institute's orientation for new students	Thursday 31 July 2025 OR as specified by each institute			The orientation for new students, Academic Year 2025, is hosted by each institute. Location: As specified by each institute
19	Submission of the complete transcript (รูป.1: พ)	By Thursday 31 July 2025			- On the website: https://smartedu.mahidol.ac.th, select "IT services for student" menu and then "Upload files" menu. - Submit digital photos of the front and the back of the complete transcript (with the course completion date specified) following these instructions: - Make a copy of the front and the back of the Transcript (each side on a separate page) - Sign your name on both pages to certify correct copy. - Take a photo of the signed front and the signed back of the transcript. - Save the files in .jpg and .jpeg format (each side on a separate file) with the size of 800-pixel wide and 1,132-pixel high and the file size must not exceed 2 MB. - OR make a copy of the front and the back of the transcript (each side on a separate page). Sign your name on both sides to certify correct copies. Then, scan the copies and save them as digital files in .jpg or .jpeg format (each side on a separate file) with the size of 800-pixel wide and 1,132-pixel high and the file size must not exceed 2 MB. - Students must check the approval status of the submitted files after seven days of the submission. In case students have difficulty following the procedures, contact Division of Academic Affairs (8.30 – 16.30 daily, except for public holidays) at 0 2849 4562, 0 2849 4573, and 0 2849 4594.
20	Receiving the student card	Wednesday 23 July to Sunday 31 August 2025			Updates and information can be found on the website: https://mustudent.mahidol.ac.th/ by selecting "News" menu.

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21	Check the study section for general education and elective courses	Thursday 1 August 2025			Students can check their study section for general education and elective courses on the website: https://mustudent.mahidol.ac.th by selecting “Latest news” and “Timetables/Sections for MUGE/electives” menu. In case students encounter any difficulties, contact Center for Life-Integrated Learning (8.30 – 16.30 daily, except for public holidays) at 0 2849 4586.
22	Registration for general education, elective, and Advanced English courses	Monday 4 to Monday 18 August 2025			• The registration period starts from 8 a.m. on Monday 4 August 2025. • Students can register online by logging in to the website: https://smartedu.mahidol.ac.th. Select ‘student registration system’ menu and then ‘add courses’ menu. Students can choose to study any general education/elective courses available depending on their interest. However, be informed that some of the courses allow only the limited number of students. If the course is full, students cannot enroll on that course. In this case, students are advised to enroll on other courses instead. In case students have difficulty registering, contact Division of Academic Affairs (8.30 – 16.30 daily, except for public holidays) at 0 2849 4561, 0 2849 4563, 0 2849 4565, 0 2849 4567, and 0 2849 4569.
23	The start of the first semester	Monday 4 August 2025			The first semester of the Academic Year 2025 starts.

In this regard, the schedules are subject to change as seen appropriate.

Issued on 17 February 2025

(Signed) Naeti Suksomboon

(Assoc. Prof. Naeti Suksomboon, Pharm.D., Ph.D.)

Vice President for Education
for the President of Mahidol University